

**Date:** Tuesday November 30<sup>th</sup> 2021

Time: 6:30pm-8:25pm Location: School staffroom

#### Attendees:

#### **Executive committee**

Kitty Prodonovich (president), Tina Van Maanen (Vice-president), Alice Mrazek-Scriven (Treasurer), Alana Sizer (Secretary)

#### School/Public

Leigh McCarthy (Fundraising), Rox Pappas (Canteen), Anne Christodulou (Principal), Julie Gibson, Narelle Nyeholt, Chris Thompson, Janelle Klymovich (Uniform), Michael Hanes (Communications), George Tolev (Deputy Principal), Rebecca Mountain, Ciskia See, Brooke Green

## **Apologies:**

Matt Turnball, Tam Bourne, Rachel Clegg

#### 1. Open:

Welcome and Introduction: Kitty Prodonovich-President

Quorum Present (minimum 5 members): Yes

#### 2. Confirmation of minutes of previous meeting:

### 2.1 Action items arising from previous meetings:

(see attachment One)

#### 3. Reports and Updates

#### 3.1 School Principal: Anne Christodulou

(see attachment 2)

- Fantastic year we've had and still a lot of events to go. Swimming carnival, tennis, Kaboom just to name a few.
- Feedback from the swimming carnival was all positive. Hoping 2022 carnival is in term 1
- New kindy information session went well, 2022 children are coming tomorrow for a look around.
- Big thank you to the P&C from Anne for her first year at WDPS, very welcoming and a very efficient P&C to work with.

## 3.2 President: Kitty Prodonovich

- Communications with the school have been amazing, touches base regularly with Anne. Strong and consistent.
- Hale road crossing update: Spoken to Russell from the City of Stirling, they are going to move it. New plans are in with main roads, expecting approval next week maybe.
   It is on the list for council works department and is in their budget. Might be the start of next year, maybe term 2. Plan for new locations – see attachment 5.
- Office bearers' positions-no responses to the various positions position in the survey, but 9 interested in being on the committee. Also a few interested in general positions on the committee, 3 have put their hand up for the Fathering project. Three have contacted Janelle regarding uniform shop, continue to contact them. Hoping they put their hand up at the AGM.
- **Survey** 60 responses really well thought out suggestions, a wide variety. Thank you to everyone who took the time to participate.

- ➤ Some of the main suggestions for what we should fund in 2022: pram or wheelchair access to the oval, iPads, shade structures everywhere, art (artists in residence, dedicated art room, murals), vegetable garden being amped up, AV for undercover area, sports equipment for students to play with at lunchtime etc
- ➤ Loved everything we did this year; the quiz night and the colour run were highly rated everyone loved these two events. The GP adult catch up was also a favourite.
- Parent information sessions were also mentioned numerous times.
- ➤ All the comments are positive about the P&C common descriptors we that we are inclusive, action orientated and engaged, which is just brilliant and a credit to all.
- Thanks to Claire Sigrist for attending the parent information/kindy day.
- Classroom upgrades, final 3 for this year have been completed and look great.
   Hoping to complete this program next year, we only have rooms 1, 10 and the 2 ECL rooms remaining.

## 3.3 Treasurer: Alice Mrazek-Scriven

(see Attachment 3)

- Square reader revenue-whoever has registered it, need to forward the statements to Treasurer.
- Alice to update fairy floss and tombola jars on the financials.
- Mastercard update- Kitty to send Alice the balance.
- Main account \$24,681.33.
- Only one invoice from the school remaining which is for the Christmas concert, graduation, and \$100 sports award, \$5100 to come out.

## 3.4 Canteen: Rozanne Pappas/Bec Mountain/ Ciskia Sie

- December-orders have already come through for the pizza on the concert night.
- Fro-yo is only account payable-due in 2 weeks.
- Mastercard has been topped up today.
- Volunteers supply has not been as strong term 4, the older age groups are harder to fill. However, it has still been a much more effective way to enlist helpers throughout the year and has made a positive impact—thanks to the P&C for putting this in place.
- Pie warmer has been ordered.
- Industrial dishwasher to be purchased by the canteen, needs to still be bought to the P&C as a financial motion. Bec and Ciskia to get some quotes.
- Air conditioning vent-Anne can call in as a fault through the department. Ciskia to chat with Anne about faults/issues, whenever they arise. These types of things are part of the school's maintenance responsibility – so whenever anything is noticed, Ciskia and Bec are to notify the school asap and they will ensure they are fixed.
- Have a couple of incidences with students bringing \$20/\$50 notes and are then getting hounded by other students. Send students to the office if they have larger notes. Have a policy up in the canteen, for anyone who is working in there (can they have it as a credit?). Ciskia and Bec to work on this with Anne.
- Veranda and stairs are very slippery during the wet. Requested non slip strips to be added – Anne will organise this.



Thanks to Bec and Ciskia for all of their efforts and hard work.

# **3.5 Uniform shop:** Janelle Klymovich/ Clare Sigrist (see Attachment 4)

- The Uniform Shop is open 1st Friday of the month from 8.40am to 9am.
- Preferred method of ordering is online.
- Deliveries are made to classrooms once a week on Friday mornings.
- Upcoming dates:
  - Friday 3 December Uniform Shop Open (last 'shop open day' for 2021
  - > Thursday 9 December last day to order online for 2021
  - Friday 10 December Stocktake. School24 switched off until 2022
  - Friday 28 January Uniform Shop open for New Families (9am to 10am)
  - ➤ Monday 31 January School24 switched on for 2022
  - Friday 4 February first day open for 2022
- Clare attended the Kindy Info Session on 24 November. Pre-orders were delivered to families.
- Shipping delays have pushed back delivery of 2022 Leavers shirts and School Bags.
   New ETA shirts (unknown) & school bags last day of term. Once Leavers Polos arrive (arrived today!) they will then be sent to 3LR Promotions to be printed with student names (full year group list).
- 3 parents have shown interest in roles next year mainly to help with the online components. Still looking for Co-convenor.
- Square reader payments to be starting next year.
- Other options-try and keep it online as much as possible., streamline more, be cashless.
- 3LR invoice still needs to be paid can Alice please pay this as it is overdue. The uniform shop will reimburse the Main P&C once it is paid.
- Ikea storage units-Clare to purchase with the uniform Mastercard, \$1500 put onto the card and transfer. Hoping to get storage before stocktake.
- Anyone wanting to donate uniforms, donate to the red bin in the uniform shop.
- A massive thanks Janelle for her fantastic job in this role.

## 3.6 Fundraising: Brooke Wilson/ Leigh McCarthy

- Luita street fair: Fairy floss (\$4 each) raised over \$1000, was successful. Tombola jars sold out early (\$456 raised for the Year 6's)!
- Christmas cake stall-signup for year 1's to man the stall, 3 trestles in the undercover area, put the flags out, not the marquees. Volunteers to wear vests, easy to identify and handover.
- Raffle books for the hamper-Leigh to get.
- Push the hamper donations from tomorrow, usually a successful fundraiser.
- Cash only for Lions cakes at the Christmas concert.
- Amazing job done by Leigh and Brooke this year. Thank you to them!

#### **3.7 IT and Communications:** Michael Hanes

Usual reminder for all committee members to log in, need to be at least every 90 days.



 Thanks to Michael for changing everything over to 365 this year, and all that he does behind the scenes.

## 3.8 Fathering Project: Matt Turnball

- Successful school sleepout at the beginning of term.
- **3.9 School Board:** Anne on behalf of Belinda Jacklyn
  - Planning for 2022, email sent to work out what is the best day to have the school board meetings. May need to recruit next year.

#### 4. Additional Agenda items:

- **4.1** Your Move Update point redemption? Increased bike storage as we have secured the \$15,000 grant.
  - We have more than 2500 points, which has stirred up a lot of competition with neighbouring schools.
  - The reward shop allows us to redeem our points. Potentially we could redeem a scooter rack, prize packs (up to \$300) shirts, tyre pumps, small items for prizes.
  - Bike installation-additional funding, space within the existing installation for 3 more racks, get that moving quickly. Chris getting a quote for a shelter over the new racks, as well as building up a small fleet of school bikes and storing them in PE storage space (approx. 20) Chris to explore a program with Ridenation where they donate bikes.
  - Big thanks to Chris Thompson for everything he has done with YourMove this year, his enthusiasm has got this happening. Thank you to Tracey Chapman as well for her help with the bike classes.
  - A new initiative for the younger years, should be very proud of what we have done.
  - A program that has had everyone contributing-great community partnership.
- **4.2** Class reps for next year general discussion, should they be for whole of year group or for each class
  - Weak point in the year 5/6's-should we wait until the start of next year and see if all classes are covered, and then see what we need to do then.
  - Look at it at the beginning of 2022.
- **4.3** P&C Funding suggestion for 2022 KP
  - Discussion about Community Fund. P&C to make donation to the school, they will oversee this fund. Unanimously supported.
- **4.4** Account balances for 2021 discussion on allocating any funds for anything further for 2021, or do we leave a healthy balance for the start of 2022? Do we need to transfer any amounts from the canteen and uniform shops to the main account and if so, when do we do this?
  - If there are surpluses (and funds not already allocated for new equipment etc), transfer at the beginning of the year to the main account.
- **4.5** AGM 2022 Tuesday February 8th Preparation discussion
  - Term 1 Week 2 of 2022 Tuesday February 8<sup>th</sup> 2022
  - Reports all need to be in by Tuesday January 25th. Agenda needs to be sent out a
    minimum of 1 week, ideally 2 weeks prior, so people have enough time to read
    through it.
  - Send last year's AGM to all as a reminder of the format and what is required
  - Should only take 30mins, summary and retrospective view on the year that was.
  - Kitty happy to host at her house, at 6:30pm.



4.6 2022 P&C Welcome to the Community Picnic – set a date?

• Friday of week 3 – Leigh and Brooke to organise

#### 4.7 Classroom upgrades

- Last rooms to be done are room 10, room 1, early childhood centre, approx. \$20,000 and the P&C to fund the whole thing.
- We will move the financial motion at the first meeting of 2022, however all agreed that the P&C will fund the remaining classrooms, to a maximum value of \$24,000.
- This will mark the completion of our whole of school classroom upgrade Program which is a fantastic achievement.
- Anne will get the ball rolling and place the order before the end of this year, so it can be in place for the start of 2022 school year.

#### 5. Motions:

5.1 "That the P&C approves funding of up to \$750, for the purchase of the engraved plaque to acknowledge the donors of the Community Playground Go Fund Me Campaign."

**Moved:** Kitty Prodonovich

**Seconded:** Alana Sizer

Unanimously carried

5.2 "That the P&C approves funding of \$100 towards the Year six Sports Awards to be given out at the Graduation Ceremony."

**Moved:** Kitty Prodonovich

**Seconded:** Alana Sizer

Unanimously carried

5.3 "That the P&C approves funding of \$3,000 towards the costs of the lighting and stage for the 2021 Christmas Concert being held on December 8th 2021."

**Moved:** Kitty Prodonovich

Seconded: Alana Sizer

Unanimously carried

5.4"That the P&C approves funding of \$169.95 for a farewell gift for Michelle Leeming, on behalf of the P&C."

Moved: Kitty Prodonovich

**Seconded:** Alana Sizer

Unanimously carried

5.5"That the P&C approves funding of up to \$200 for a gift of recognition of 20 years of service for Kerry Blechynden, on behalf of the P&C."

Moved: Kitty Prodonovich

Seconded: Alana Sizer

Unanimously carried

5.5 "That the P&C endorse up to \$24,000 to complete the classroom upgrades in 2022 (rooms 1, 10 and early childhood centre). This will need to be included in the agenda for the first general meeting of 2022, however we wanted to ensure it is a recognised action for the 2022 committee."

Moved: Kitty Prodonovich Seconded: Alana Sizer Unanimously carried 6. General business: Nil

Kitty thanked everyone for their tremendous efforts, enthusiastic approach and terrific commitment throughout the year. It has been a brilliant year for the P&C!



Meeting Close: 8:25pm

## **Next meeting: AGM Tuesday February 8th 2022**

## **Action list November 30<sup>th</sup> 2021**

	Action	Who	Status
1	Reviewed Financials for 2020 urgently required to be circulated	AMS	
	and tabled. Alice to send what she currently has, included the		
	email of endorsement from the reviewer ASAP.		
2	Ciskia and Bec to work on some dot points re having a canteen	RM, CS, AC	
	policy for students that bring larger notes and send them to		
	Anne. Then the school and the canteen will work on having a		
	clear policy, that all canteen workers and volunteers will be		
	made aware of.		
3	Ciskia and Bec to get quotes for new equipment required, such	BM, CS	
	as an industrial dishwasher and present to first general P&C		
	meeting of 2022		
4	Anne and Kitty to work out how the Community Fund will be put	KP/AC	
	in place and the logistics. This will commence in 2022		
5	Square Reader procedure to be written	KP	
6	AMS to pay 3LR Invoice as soon as possible from Main Account,	AMS/JK	
	and then uniform will reimburse. JK to forward invoice to AMS		
7	Last Years AGM Agenda to be sent to all, so everyone is ready to	KP/AS	
	do their reports for the AGM on February 8 <sup>th</sup> .		
8	All sub commitee reports required to be sent no later than	Convernors/co-	
	Tuesday January 25th	ordinators	
9	School to get quotes and order equipment for the final	AC	
	classroom upgrades before the end of this school year, so they		
	can be installed early in 2022		

## **Attachment One**

## Action list from October 19<sup>th</sup> 2021

1	Reviewed* Financials for the 2020 FY to be included in	AMS	Outstanding
	agenda and presented at November 30th 2021 P&C Meeting		
	as endorsed at our 2021 AGM. (*please note for our size and		
	turnover we only are required to do a review, not a full audit)		
2	PE Storage Room – Anne to follow up in invoice for the	Anne	Complete
	electricity	Christodulou	
3	School to do reminders with the kids re the C4C bins not	GT/AC	Complete
	being for general rubbish.		
4	KP to do draft survey and send to committee for input and	KP	Complete
	then open survey in time to present results at November		
	meeting, including info about available positions for 2022.		
5	Follow up iPad for canteen – to be purchased	RP	Complete
6	Procedure for square readers, send to committee	KP	Outstanding

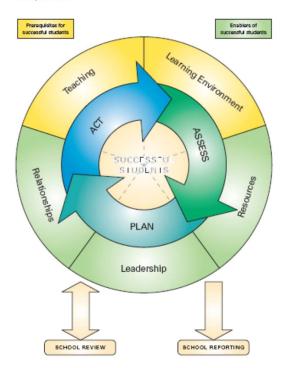


## **Principal's Report P&C Meeting**

## Monday 30 November 2021

The School Improvement and Accountability Framework – conceptual model

The School Improvement and Accountability Framework is structured around the following conceptual model.



## Teaching

- We have our Kindergarten 2022 Information Morning on Wednesday 24 November 2021 and our Kindy Visit on Wednesday 1 December, 2021.
- Teachers are busy preparing their reports, which will be sent home on Tuesday 14 December 2021.
- We also have a number of whole school events to showcase knowledge, skills and attributes such as Bike Ed (Year 1 and 2), Year 6 Parent Interviews (Year 5 in Mr Etheridge's class are included), Student Leaders (Councillors and Faction) selection, our Faction Swimming Carnival, Starlight Concert, Faction Tennis Tournaments and



the Kaboom Music Incursion, our Christmas Concert, Year 6 Graduation and Final Assembly.

## Learning Environment

- Buildings and Grounds are still a focus-
  - We have bought forward the drainage works in the quadrangle due to the persistent rain.
  - Cabinets will be installed in the Science, Music as well as the Library Circulation Desk before the end of the year.
  - o I have a meeting on Wednesday regarding the Parking Feasability Study.
- As we lead into the last part of the term, we are keen to keep our positive school culture, through our Positive Behaviour Support Program (Faction Tokens, Kookaburra Awards and so on). In 2022, Mr James Baker will be leading this area.

## Relationships

- I will be meeting with the Year 5 and Year 6 students of each class and conducting a
  forum with them. We will also present the refined Student Leader program to them for
  their feedback.
- The Year 6 Bad Taste Day went very well and the Year 6 students not only had fun but it was part of the curriculum as they were learning how to run a business and development and mathematics. Well done as we raised, \$1315.55 (BTD), \$456 (Tombola Jars) which will go towards their end of year graduation activities and the Year 6 gift to the school.
- That same day we had the WD40's Sleepout on the oval. Thank you to Mr Matthew Turnbull for organising this event, it was a huge success. We had about 30 tents and up to 100 people and 130 hotdogs sold, so lots of fun and the hotdog sales allowed the WD40s to donate \$100 to the P&C. I would also like to thank Mrs Kerry Blechynden and Mr Garry Oliver for their assistance.
- I listened to our school choir perform two songs and they were awesome. I was a very proud principal and thank you students as well as Mr Laura Walker for giving up your time on the weekend. Thank you to Mrs Brooke Green and Mrs Emily Bauch for their efforts at our Fairy Floss and Tombola Jar stall. I believe the Tombola Jars sold out in the morning and the Fairy Floss by 3:00 pm. It was lovely to see and chat with our students and parents at the fair.

## Leadership

- We are busy planning for 2022! Planning is progressing well.
- School Development Days for 2022, approved by the School Board:
  - Term 1- Thursday 27 January and Friday 28 January.
  - Term 4- Friday 16 December.
  - Term 2:
  - Week 1- Tuesday 26 April (Monday is the ANZAC Day Public Holiday.)
  - Week 6- Friday 3 June (Monday the 6 June is the WA Day Holiday.)
  - None in Term 3.
  - Term 4- Monday 10 October.
- The focus of the Term 1 and Term 2 School Development Days will be on professional learning from the Dyslexia Speld Foundation (DSF) on Sounds~Write© which is an



exciting and highly successful approach to the teaching of reading, spelling and writing utilising a linguistic phonic approach.

• We have found our students are achieving well yet not progressing in the top bands. We are going to focus on Mathematics and Writing in 2022. We will be reviewing our whole school curriculum approaches as well as a more targeted teaching approach using Ed Companion. I have also planned sessions for teachers to have more opportunities to collaboratively plan and explore the concept of Learning Sprints, which Mr James Baker is well versed in.

#### Resources

- Cost Centre Managers have submitted their Budget Submission requests which are compiled by Kerry in our proposed Budget for 2022.
- Once approved by the School Board, Fees Contributions and Charges as well as Booklists will be circulated in the next couple of weeks.
- Early in 2022, the school will compile a P&C Wishlist.

#### **Attachment Three**

School Canteen - Profit/Loss by mon	th (car	h hacis)								WDPS										
School Canteen - Profit/Loss by mon																0.104		Draft		
		Feb-21		Mar-21		Apr-21		May-21		Jun-21		Jul-21	Aug-21		Sep-21	Oct-21	Nov-21	Dec-21	1	Total
Income	\$	3,553.50	\$	6,805.20	Ş	2,665.82	\$	6,078.30	Ş	5,943.00	\$	1,472.60	\$ 6,152.80	\$	6,380.55	\$ 2,533.30	\$ 6,078.10	\$ 760.00	\$ 48	3,423.1
Expenses																				
Supplies	\$	2,835.35	\$	3,383.90	\$	4,129.77	\$	3,107.90	\$	1,934.05	\$	6,667.11	\$ 2,783.97	\$	4,425.54	\$ 1,976.49	\$ 4,112.08		\$ 35	,356.1
Wages					\$	2,282.50			\$	3,300.00				\$	3,630.00				\$ 9	,212.5
Superannuation					\$	216.84			\$	313.50				\$	344.85				\$	875.1
Insurance																\$ 435.00			\$	435.0
Stationery																			\$	-
School24 Fees	\$	71.36	\$	112.84	\$	69.58	\$	138.16	\$	114.71	\$	48.54	\$ 115.53	\$	117.85				\$	788.5
Repairs and Maintenance																			\$	-
Kitchen Hardware																			\$	-
Total Expenses	\$	2,906.71	\$	3,496.74	\$	6,698.69	\$	3,246.06	\$	5,662.26	\$	6,715.65	\$ 2,899.50	\$	8,518.24	\$ 2,411.49	\$ 4,112.08	\$ -	\$ 46	,667.4
Profit/Loss	\$	646.79	\$	3,308.46	-\$	4,032.87	\$	2,832.24	\$	280.74	-\$	5,243.05	\$ 3,253.30	-\$	2,137.69	\$ 121.81	\$ 1,966.02	\$ 760.00	\$ 1	1,755.7
lotes:	No	transactio	ons	oetween 30	0/12	2/20 and 11	/02	/20												
√P @ 30/11/21																				
rownes	\$	-																		
	\$	-									che	9								
VA School Canteen Suppliers	\$	594.00									che		\$ 2,282.50							
VA School Canteen Suppliers royo		594.00									che	2769	2,282.50 3,300.00							
VA School Canteen Suppliers royo	\$	594.00 - 594.00									che	2769 2770	\$							
VA School Canteen Suppliers royo treets	\$ \$	-									che	2769 2770	\$ 3,300.00							
WA School Canteen Suppliers royo treets Parent Balance 30/11/21 Bank Balance 30/11/21	\$ \$ \$	594.00	o/s	cash deposit	·s -		0/5	s cheques	\$	9,212.50	che	2769 2770	\$ 3,300.00							
WA School Canteen Suppliers royo treets Parent Balance 30/11/21 Bank Balance 30/11/21	\$ \$ \$	594.00 2,613.10 24,271.47 2,000.00	+	cash deposit	·s -		0/5	s cheques	\$	9,212.50	che	2769 2770	\$ 3,300.00 3,630.00							
VA School Canteen Suppliers royo ktreets varent Balance 30/11/21	\$ \$ \$	594.00 2,613.10 24,271.47 2,000.00 26,271.47	+				o/s	s cheques	\$	9,212.50	che	2769 2770	\$ 3,300.00 3,630.00							
WA School Canteen Suppliers royo treets Parent Balance 30/11/21 Bank Balance 30/11/21	\$ \$ \$ \$ \$ \$	594.00 2,613.10 24,271.47 2,000.00	+ les	s cheques o			0/5	s cheques	\$	9,212.50	che	2769 2770	\$ 3,300.00 3,630.00							

As at Nov 30 2021



Wembley Downs Primary School P&C Treasurer's Report 30 Nov 2021

	Cheque #	Date	Income	Expenses	Cheque A/C Balance	
Opening Balance for 2021 - Bank statement		31/12/2020			4,970.23	
WA Return Recycling		13/01/2021	4.80			
WA Return Recycling		13/01/2021	0.90			200
			5.70		4,975.93	Rec to Jan 31 balance
Uniform Shop repay from 2020		15/02/2021	6122.70			
	_		6122.70		11,098.63	Rec to Feb 28 balance
AGM - Subs		11/03/2021	20.00	2000000		
Bakers Delight Woodlands - Buns	867	15/03/2021		(243.00)		
Election		16/03/2021	3307.20			
The Downs IGA - Sausages	868	18/06/2021 25/03/2021	400.00	(292.57)		
Easter Raffle #1		25/03/2021	3727.20	(535,57)	44 300 35	Rec to Mar 31 balance
Easter Raffle #2		1/04/2021	609.00	(333.37)	14,290.26	Ket to Mar 31 paralice
Smart Gift Ideas - Mothers Day	869	16/04/2021	609.00	(446.00)		
Glass City - Container Refunder	809	22/04/2021	50.40	(440.00)		
School Gifts - Mothers Day	870	22/04/2021	50.40	(470.58)		
school dits - Mothers Day	870	22/04/2021	659.40	(916.58)	14 033 08	Rec to Apr 30 balance
Sausage Sizzle		10/05/2021	279.10	(920.30)	14,033.08	Rec to Apr 30 balance
Mother's Day Stall		10/05/2021	3519.40			
WA Return Recycling		11/05/2021	70.16			
WA Return Recycling		11/05/2021	18.00			
P&C Contributions		17/05/2021	27000.00			
FC Australia - banners		24/05/2021	1,50,50,500	(831.60)		
		,,	30886.66	(831.60)	44 088.14	Rec to May 31 balance
Melamine Plates deposits (13x\$30) 09/06/21-21/06/21		21/06/2021	390.00	(	,	,
Newman Hire Deposit		21/06/2021		(550.00)		
WACSSO Membership		21/06/2021		(1,169.37)		
Brooke Reimburse		21/06/2021		(102.95)		
Melamine Plates deposits (26x\$30) 22/06/21-30/06/21		30/06/2021	1080.00			
			1470.00	(1,822.32)	43,735.82	Rec to June 30 balance
Melamine Plates deposits (78x\$30) 01/07/21-06/07/21		6/07/2021	2340.00			1
Colour Run powder		6/07/2021		(765.50)		
Brooke Reimburse		6/07/2021		(101.75)		
Quizmaster deposit		6/07/2021		(292.50)		
Melamine Plates deposits (8x\$30) 07/07/21-27/07/21		27/07/2021	240.00	38		
Clegg Canteen Deposit - error		23/07/2021	6.30			
			2586.30	(1,159.75)	45,162.37	Rec to July 31 balance
Donation - Wenham		9/08/2021	100.00			
WDPS Leases		9/08/2021	100000	(11,000.00)		
Picture Products		9/08/2021		(3,117.50)		
Quiz Night Hire balance		9/08/2021		(682.50)		
Bop til you drop		9/08/2021		(395.00)		
3LR Volunteer Vests		9/08/2021		(395.00)		
Quiz Night purchases card topup		9/08/2021	0.000	(3,500.00)		
Donation - Vangelis, 20:20 Carpentry, Redhage B/ball, Synnot		10/08/2021	400.00			
Quiz Night Payments in		Various	4891.26			
Quiz Night Cash Deposit		17/08/2021	685.00			
Edison McGrath - Donation		17/08/2021	100.00			
Glass City - Container Refunder		23/08/2021	92.80			
WDPS \$1739.40 P&C Contrib. C/F Fathers/Mothers Day \$260 P/Plates \$90		23/08/2021	2089.40			
Fathers Day gift purchases		25/08/2021		(940.70)		
Newman Hire Balance		25/08/2021		(1,738.00)		
Quiz Night In Cantina		25/08/2021		(785.00)		
Bike Upgrade Deposit		25/08/2021		(7,666.00)		
Transfer in Canteen Tix Sales net of S24 fees	1	25/08/2021	6162.50			1

Estimated deposits still to come in P&C Contributions - estimate nil

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#### Wembley Downs Primary School P&C Treasurer's Report 30 Nov 2021

	Cheque #	Date	Income	Expenses	Cheque A/C Balance	
Entertainment Book Commission		27/08/2021	294.00		,	
			14814.96	(30,219.70)	29,757.63	Rec to Aug 31 balance
My Cause - Donations		3/09/2021	659.62	200		
Fathers Day		7/09/2021	3189.00			
Faction Carnival		7/09/2021	1209.10			
Wine Quiz Night L McCarthy		9/09/2021	120.00			
Leesa Thomas Quiz Drinks		10/09/2021	40.00			
Western Kids Sponsor		10/09/2021	250.00			
Brooke Auction		16/09/2021	170.00			
Glass City		24/09/2021	20.96			
			5658.68		35,416.31	Rec to Sep 30 balance
My Cause - Donations		4/10/2021	9294.85			
Canteen Square - Quiz transfer		10/10/2021	4627.36	141		
WDPS Classrooms		10/10/2021		(16,000.00)		
Reimbursement - Tam Bourne Fathers Day expenses		10/10/2021		(434.95)		
Tidy HQ refund		19/10/2021	69.27	100		
Matt Turnbull WD40 Donation - Sleepout		23/10/2021	100.00			
Entertainment Book Commission		29/10/2021	182.00			
			14273.48	(16,434.95)	33,254.84	Rec to Oct 31 balance
Square Revenue - Luita Street Fair		1/11/2021	75.52			
My Cause - Donations		3/11/2021	235.17			
Fairy Floss - Luita Street Fair		3/11/2021	1532.00			
Reimbursement - Belinda Jacklyn		3/11/2021		(1,019.20)		
WDPS - Funding		3/11/2021		(8,522.00)		
Payment of Fairy Floss machine hire		3/11/2021		(375.00)		
Debit Mastercard TopUp		3/11/2021		(500.00)		
			1842.69	(10,416.20)	24,681.33	Rec to Nov 30 balance

Debit Mastercard balance 30/11/21

\$51.80

#### **Attachment Four**

WDPS Unifor	rm Shop													
												Current period	Current period	
Profit and Loss	s Statement (Cash Ba	sis)											Up to 29 Nov	
		Total for year to date	January	February	March	April	May	June	July	August	September	October	November	December
Income				-		72								
	Cash Sales	\$1,775.00	\$50.00	\$835.00	\$115.00	\$140.00	\$340.00	\$110.00	\$70.00	\$115.00		*TBA	\$140.00	
	EFT Sales	\$4,725.00	\$1,685.00	\$399.00	\$375.00	\$220.00	\$75.00	\$395.00		\$435.00	\$570.00	\$85.00	\$508.00	
	Schools24 deposits	\$25,950.00	\$5,320.00	\$165.00	\$4,630.00	100,000,000	\$3,220.00	\$3,030.00	\$2,135.00	\$3,260.00	\$2,315.00	\$500.00	\$1,375.00	
	Refunds	-\$361.50			-\$238.50		-\$125.00							
Income Total		\$32,088.50	\$7,055.00	\$1,399.00	\$4,883.50	\$360.00	\$3,510.00	\$3,535.00	\$2,205.00	\$3,810.00	\$2,885.00	\$565.00	\$2,021.00	\$0.0
Expenses	Suppliers	-\$28,114.20		-\$10,288.65		-\$7,093.75		-\$7,617.50			-\$2,557.50	-\$558.80		
	Admin expenses	-\$113.66		-\$95.66		561/10045/000		-\$18.00			400000000000000000000000000000000000000			
	Other	-\$1,085.00						-\$1,085.00						
Expenses Total	ı	-\$29,312.86	\$0.00	-\$10,382.31	\$0.00	-\$7,093.75	\$0.00	-\$8,720.50	\$0.00	\$0.00	-\$2,557.50	-\$558.80	\$0.00	\$0.0
Net Income		\$2,775.64	\$7,055.00	-\$8,983.31	\$4,883.50	-\$6,733.75	\$3,510.00	-\$5,185.50	\$2,205.00	\$3,810.00	\$327.50	\$8.20	\$2,021.00	\$0.0
		Incorrect transfer	175.5	64			June Other = Ne	tball Uniform Tran	ısfer	Staff - \$150	Staff \$288			
Current known	Future Income and Ex	penses		Bank Reconcilia	ation									
Income				Bank Balance @	01/10/2021	\$28,015,97								
Schools 24 Inco	me - November	\$3,911.00		Dalik Dalalice (g	Ulifluizuzi	\$20,010.87								
		\$3,911.00		Income as per bank statement		\$2,448.00								
Expenses														
Outstanding pay	yments	-\$800.00		Cash Deposit		\$0.00								
Known future pa	syments not yet due	-\$13,930.76		Expenses		-\$558.80								
		-\$14,730.76												
TOTAL		-\$10 819 76		Bank Balance @	29/11/2021	\$29,903,17								

#### **Attachment Five**

